

School-Age Child Find

For school-age children, K-12, Child Find consists of a 45-day (calendar days, not school days) screening tool. The 45-day screener is completed for every child who is new to the school whether he/she is beginning kindergarten or transferring into the school.

The 45-day screening form must include the areas of vision and hearing; cognitive or academic development; communication; motor; social or behavioral development and adaptive development. Completing the 45-day screener enables school personnel to identify concerns early. If a concern is noted, the parent must be notified within 10 school days. School administration is responsible for ensuring that all new students are screened within 45 calendar days and that any recommended actions from the screening occur. Training on the state and District's child find procedures must occur annually and is provided to all staff by school administration and/or the school psychologist.

The recommended actions will consist of interventions within the classroom. If those interventions do not elicit positive data supported results, the Response to Intervention (RTI) process should begin.

The RTI process is utilized when a student is having difficulties within the classroom setting that are not likely to work themselves out or diminish without added support. This could be a difficulty in math, self-control/behavior, and/or attention. Reading difficulties in grade K-3 are handled through the Move On When Reading process. For areas other than K-3 ELA, the referring teacher has the responsibility to collect data and summarize the educational and environmental history of the student through the RTI process. This team typically consists of general teacher(s), counselor, pedagogical director, principal, and special education staff. In conjunction with the RTI process are the procedures for systematically providing K-12 interventions based on ongoing norm-referenced assessments like, but not limited to, Galileo tests.

The Counselor is automatically notified when an RTI form is submitted. The RTI team will meet to discuss interventions based on the data that the teacher has shared. The process typically takes 4-6 weeks; however, it can be shorter or longer depending on how the student responds to interventions. Students responding, i.e., demonstrating improvement, will continue using interventions. Students who are not responding will be referred on to the special education team through the RTI team.

*Exception – As a Charter school we do not have a preschool special needs program. Desert Marigold does have an on-site private tuition-based preschool. **If a preschool teacher has concerns about the development of a preschooler in the class**, that teacher would contact the parent and put them in touch with the Director of Student Services/Special Education. The Director of Student Services/Special Education would assist the parent to complete the "Referral for child 2.10 to Non-kinder 5" form and notify the Director of Special Education/Preschool Director **of the home district** via email of the parent's concerns. The Director of Student Services/Special Education for DMS would sign the referral form and keep a copy for the school records. The parent would take a copy with them to the home District. The Director of Student Services/Special Education at DMS would follow up with the parent within 30 days and document this contact on the contact form.

Child Find for students 2.101/2 or younger- If a parent has a concern about a child too young to attend our tuition-based preschool, or if they ask about a young child (under 3) that they are concerned about possible delays, they are referred to Arizona Early Intervention Program (AZEIP). AZEIP is Arizona's statewide interagency system of services and supports for families of infants and toddlers, birth through two years of age, with disabilities or delays. AZEIP is established by Part C of the Individuals with Disabilities Education Act (IDEA), which provides eligible children and their families access to services to enhance the capacity of families and caregivers to support the child's development. The parents can refer their child by phone at (888) 592-0140, or online at <https://des.az.gov/azeip>.

The staff member that the parent expressed their concerns to would notify the Director of Student Services/Special Education for DMS about the parent's concern. The Director would meet with the parent and help them complete the "Referral for child age Birth-2.10" form. The Director would sign the form and keep a copy for the school records. The parent can keep the original and share it with AzEIP if needed. The Director of Student Services/Special Education at DMS would follow up with the parent within 30 days and document this contact on the contact form.



6210 S. 28th St., Phoenix, Az 85042 602-243-6909

Referral for child age Birth-2.10

Child's Name: _____ DOB: _____

Parent(s) Name: _____ Phone: _____

Parent(s) Name: _____ Phone: _____

Address where child resides: _____

Mother Email: _____ Father Email: _____

Child's information:

Concerns (Check all that apply):

Speech/Language delay _____ Intellectual _____ Motor Delay _____

Feeding _____ Social delay _____

AZEIP Contact made by _____ How: phone, email, website

Date of Contact: _____ Next Step(s) _____

Desert Marigold Director of Student Services/ Special Education

30-day follow-up Date: _____

Status: _____

Printed Name of Director _____

Signature: _____



6210 S. 28th St., Phoenix, Az 85042 602-243-6909

Referral for child 2.10 to Non-kinder 5

Child's Name: _____ DOB: _____

Parent(s) Name: _____ Phone: _____

Parent(s) Name: _____ Phone: _____

Mother Email: _____ Father Email: _____

Address where child resides: _____

Home School District for above address: _____

Contact phone number for home district Early Childhood Divion of Special Education Department _____ Email _____

Child's information:

Concerns (Check all that apply):

Speech/Language delay _____

Motor Delay _____

Feeding _____

Social delay _____

Intellectual _____

Home District contacted by: _____

How: phone, email, website, in person

Date of Contact: _____ Person Spoken To _____

Next Step(s) _____

Other: _____

Desert Marigold Director of Special Education Signature

Printed Name _____ Date _____

30-day follow-up Date: _____ Signature: _____

Status:
